

# Discount, Withdrawal, Refund and Minimum Age Policies

*Please note changes to our Need-Based Scholarships effective for classes starting 9/1/22.*

*The Lifelong Learning Institute is a self-sustaining department of the Franklin Public Schools. The success of our program relies on your participation and tuition.*

## **Course Discounts\***

### Senior

People 65 years of age and older may enroll in courses at a 10% discount with the exception of food, wine, or private vendor courses.

### Employee

Town of Franklin employees who regularly work 20 or more hours per week during the school year may enroll themselves or their minor children in courses at a 10% discount with the exception of food, wine, or private vendor courses.

### Need-Based Scholarships

#### **Qualifications:**

Scholarships\*\* are available for Franklin Public Schools students in K-12 who are registering for classes held at a FPS location and who are currently eligible and have been approved\*\*\* for free or reduced lunch can receive one scholarship per quarter (Fall, Winter, Spring, Summer) in any of the following Lifelong Learning Institute programs: Community Learning, Music Academy, Solutions Extended Learning or Summer Programs.

Example: Scholarship for a course covering multiple quarters means the student is ineligible for additional scholarships in any of the included quarters.

#### **Scholarship Fees Effective for classes starting 9/1/22**

The student will receive a discounted price based on their free or reduced lunch eligibility/approval as follows:

*Free Lunch* = 90% discount off the class fee

*Reduced Lunch* = 50% discount off the class fee

Payment is due at the time of registration and follows our class withdrawal/cancelation policy.

\*discounts cannot be combined - only one discount per class

\*\*Does not include private vendor classes, Private Music Lesson, Solutions Extended Day, or Solutions Summer Adventure.

\*\*\*For more information on Free and Reduced Lunch or to apply online [click here](#). A new application must be filled out for each school year.

### **Course Withdrawal Policy**

- If you withdraw from a course two weeks prior to the course start date, you will receive a full refund, less a \$10 OR 10% processing fee, whichever is greater.
- If you withdraw less than two weeks before the course start date, there are no refunds, no credits, and no transfers unless there is a medical reason that would restrict the registrant from participating in the class. An explanation along with a documented medical statement from a physician should be submitted to the director of Lifelong Learning. If it is determined a refund is due, the registrant will receive a prorated refund for the remaining classes, less a \$10 OR 10% processing fee, whichever is greater.

### **Minimum Age Policy**

All registrants must be at least 18 years of age in order to participate in Lifelong Community Learning classes. Exceptions to this policy include: Kids' Corner classes where students are grouped according to their grade levels; any class involving alcohol demonstrations and/or tastings - students must be 21 years of age to participate; and special family programs.

*Class date, time, and location may be subject to change.*